



Director of Natural Gas

City of Crescent City

Crescent City, FL

Reports To: City Manager

Pay: Salary commensurate with experience

Position Summary

The Director of Natural Gas is responsible for the overall operation and supervision of the City's municipal natural gas system. This position oversees daily operations, maintenance, safety, and regulatory compliance while working closely with field staff and City leadership. The Director ensures the safe and reliable delivery of natural gas to customers and serves as the primary point of contact for regulatory agencies, contractors, and the public.

Essential Duties & Responsibilities

- Oversee daily operations, maintenance, and repair of the municipal natural gas distribution system.
- Supervise and support natural gas department staff and assist with field work as needed.
- Ensure compliance with applicable federal (49 CFR Part 192), state (FPSC), and local regulations.
- Coordinate and conduct all required annual/monthly maintenance activities.
- Maintain all required compliance programs, records, and documentation.
- Assist with budgeting, purchasing, and planning for system construction and maintenance.
- Coordinate and oversee contractor work on the natural gas system.
- Serve as the primary contact for regulatory agencies, contractors, and the public regarding natural gas matters.
- Respond to natural gas emergencies and participate in on-call rotation as required.
- Perform other related duties as assigned.

Minimum Qualifications

- Education & Experience
- High school diploma or GED required.



- Prior experience in natural gas distribution, utility operations, or a related field required.
- Supervisory experience preferred but not required.

Knowledge, Skills, & Abilities

- Working knowledge of natural gas distribution systems and basic construction and maintenance practices.
- Familiarity with gas safety regulations and compliance requirements.
- Ability to obtain and maintain required Operator Qualifications.
- Ability to read maps, work orders, and other technical documents.
- Strong communication and organizational skills.
- Commitment to safety, teamwork, and public service.

Physical Requirements & Work Environment

- Combination of office and outdoor field work with exposure to weather, traffic, and construction conditions.
- Frequent physical activity including lifting 50–75 lbs, bending, kneeling, climbing.
- Must wear PPE including FR clothing, hard hat, gloves, safety glasses, and hearing protection, when appropriate.
- Must be available for emergency response and extended hours when needed.

Special Requirements

- Must possess a valid Florida driver's license.
- Must pass a physical exam, drug/alcohol screening, and background check.
- Participation in the City's ongoing random drug/alcohol testing program is required.

Interested applicants should email their résumé to:

ccng@crescentcity-fl.com and or

citymanager@crescentcity-fl.com