



# CITY OF CRESCENT CITY

## Job Description

[www.crescentcity-fl.com](http://www.crescentcity-fl.com)

---

<b>Job Title</b>	Public Maintenance Worker
<b>Salary Range</b>	\$13 – \$15.00 Hourly
<b>Department</b>	Public Works
<b>Job Type</b>	Full-Time
<b>Category</b>	Non-Exempt

---

Under general supervision of the Public Works Director, the purpose of the position is to perform a wide variety of maintenance, installation, and repair work for Crescent City's water, wastewater, and public works departments. Performs all work according to established safety standards, codes, and regulations applicable to the work.

---

### Essential Job Functions:

- Performs manual labor as directed.
- Operates a variety of trucks and equipment to accomplish duties.
- Operates equipment safely, efficiently, and effectively.
- Assists in preparations for, and clean-up after, special events.
- May be called out at any time of the day or night to respond to emergencies.
- May be required to work during a declared or undeclared emergency.
- Performs related duties as required and directed.

**NOTE:** The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this position. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

---

### Education and Experience:

- High School Diploma or GED.
- Demonstrated experience with one or more of the following skills is preferred: plumbing, irrigation, carpentry, electrical, motor work, and water distribution, and sewer collection.
- Must possess and maintain a valid Florida Driver's License.

---

### Knowledge, Skills, and Abilities:

- General knowledge of the methods, tools, equipment, and necessary safety precautions used in general maintenance and repair work.

- 
- Ability to operate basic manual and electric hand tools, e.g., hammer, screwdriver, skill saw, power drill, wrench, level, pliers, etc.
  - Knowledge of the occupational hazards and safety precautions.
  - Ability to understand and follow written and oral instructions.
  - Ability to understand and follow departmental and City policies and procedures.
  - Ability to interpret a variety of instructions in written, oral, diagram, or schedule form.
  - Ability to operate various City vehicles and equipment.
  - Auto and Small Engine Repair Desirable.
- 

**Physical Skills:**

- 
- Moderate to heavy physical activity; requires frequent walking, standing, digging, stooping, bending sitting, and/or reaching; lifting, pushing and/or pulling of moderate weights, occasionally over 100 pounds.
  - Physical strength and ability to perform manual labor under adverse weather conditions.
  - Ability to read and follow City and departmental regulations.
  - Ability to develop and exercise safe work habits to prevent injuries to themselves, and/or their fellow workers, and conserve material resources.
  - Ability to maintain regular contact with the Public Works Director and other Public Works employees and occasional contact with residents, public, and various contractors.
  - Ability to operate tools and equipment used in public works maintenance and construction.
  - Ability to develop and exercise safe work habits to prevent injuries.
  - Must be able to sustain physical exertion daily.
- 

**Work Environment:**

- 
- Work is performed outside, exposed to environmental elements.
  - Position is subject to emergency call-in.
  - Frequently works near moving parts and high-speed traffic and may be exposed to wet and slippery surfaces, fumes, or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration, and humid conditions.
  - May work in trenches and confined spaces.
- 

The job description does not constitute an employment agreement between the City and employee and is subject to revision and amendment at any time by the City as the needs of the City and requirements of the job change.

The City of Crescent City is an Equal Opportunity Employer. In compliance with United States Equal Employment Opportunity guidelines and the Americans with Disabilities Act, The City provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.