**Commission Meeting**

**September 9, 2021**

**6:00 p.m. – City Hall**

**AGENDA**

This meeting will be conducted in person and in a virtual environment. Please see the included procedures for participating in this meeting. All written comments submitted to the City Commission at PublicComments@crescentcity-fl.com will be distributed to each Commissioner and be included with the public record but will not be read aloud during the meeting. Anyone wishing to speak will be given the opportunity during the Public Comment sections of the agenda in person.

1. **Call to Order**
2. **Invocation Pledge to the Flag**
3. **Announcements by the Chair**
4. **Approval of Minutes**

4-a City Commission meeting minutes for July 8, 2021

4-bCity Commission meeting minutes for July 20, 2021, Budget Workshop/Interviews

4-c August 10, 2021, Budget Workshop

4-d August 10, 2021, Commission Meeting

4-e September 2, 2021, CRA Workshop

1. **Sheriff’s Office Report**
2. **Public Comments**

Any public comments on topics not listed and listed on agenda will be heard at this time. Comments regarding public hearing topics will be heard during Public Hearings. Speaker is limited to 3 minutes. It is not reasonable to expect that the Board will engage in debate or deliberation about matters on which the Board has received no prior information as part of the agenda. Please come forward to the podium and state your name and address before addressing the Commission. Please speak into the microphone and address the Commissioners, not the audience.

1. **Recognitions, Proclamations and Presentations**

1. **CRA**

7-a First Reading of CRA Budget.

7-b Approval of Job Description for CRA/Main Street position.

7-c Approval to issue RFP 21-01-01 for Marketing/Branding Services

7-d Presentation on Miller Property

1. **Business Items**

9-a Approval to purchase 2 generators from Better Place Funds

9-b Comprehensive Plan Public Input meeting

9-c Schedule Workshop on Signs and Fines

9-d Schedule Workshop on American Rescue Act Funds

9-e Schedule Workshop on Fire Department/MSTU

9-f Schedule Workshop for Strategic Planning-Late October to November

9-g Schedule City Manager Goals-Early October

9-h Waiver of 90 day waiting period for City Manager to receive healthcare benefits

9-i Approval of proposal for Basic Conceptual Design Services from CRG Architects

9-j Approval to issue RFQ 2021-02 for Continuing Planning Services

9-k Discussion on lease agreement with Gullet Title

9-l Municode proposal

9-m Main Street Office welcome center request

9-n Environmental Coalition of Putnam Request

9-o Approval of City Attorney contract

9-p Halloween Trick or Treating discussion and direction.

1. **Public Notice**

**RESOLUTION NO. 21-05**

A RESOLUTION OF THE COMMISSION OF THE CITY OF CRESCENT CITY, FLORIDA, SETTING THE MAXIMUM MILLAGE FOR SUBMITTING THE DR420 CERTIFICATION OF TAXABLE VALUE AND FOR DEVELOPING THE BUDGET FOR THE TAX YEAR 2022.

**RESOLUTION NO. 21-04**

A RESOLUTION OF THE OF THE CITY OF CRESCENT CITY REQUESTING A REDUCTION IN THE ST JOHN’S RIVER WATER MANAGEMENT DISTRICT PERMIT FEES.

**RESOLUTION NO 21-07**

A RESOLUTION OF THE CITY OF CRESCENT CITY COMMISSION AUTHORIZING THE NEW LOCAL AGREEMENT OF THE MAINTENANCE AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

**ORDINANCE NO. 21-07**

First Reading: AN ORDINANCE OF THE CITY OF CRESCENT CITY RELATING TO NATURAL GAS SERVICE, PROVIDING FOR BILLING, RATES, FEES AND CHARGES FOR NATURAL GAS SERVICE; AMENDING CERTAIN PRIOR ORDINANCES RELATING TO NATURAL GAS SERVICE, PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICT, AND PROVIDING FOR AN EFFECTIVE DATE.

**RESOLUTION NO. 21-06**

A RESOLUTION OF THE COMMISSION OF THE CITY OF CRESCENT CITY, FLORIDA, ADOPTING MILLAGE FOR THE TAX YEAR 2022.

**ORDINANCE NO. 21-06**

First Reading: AN ORDINANCE PROVIDING FOR, APPROVING AND FIXING THE BUDGET;

SETTING THE MILLAGE LEVY AT 8.5914; ALLOWING FOR GENERAL OPERATIONS OF THE

CITY AND ITS VARIOUS DEPARTMENTS; APPROVING AND FIXING BUDGETS FOR SPECIAL

FUNDS AND DEBT SERVICE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND

ENDING SEPTEMBER 30, 2022.

1. **Additional Reports and comments**

11-a **City Manger**

11-b **City Attorney**

11-c **City Commission**

1. **Adjourn**

Persons with disabilities or language requiring special accommodations in order to participate in this meeting should contact City Hall at

386.698.2525 at least 24 hours in advance to request such accommodations.

**MEETING CONNECTION INFORMATION:**

To access the meeting remotely, please use the following:

6:00 p.m. - Web Access: <https://zoom.us/j/83413509255>

Meeting ID: 83413509255

Telephone Access: 1 646 558 8656

You may also view the meeting streamed live on the City’s YouTube channel.

Go to www.crescentcity-fl.com and click on the YouTube link or go to

*https://www.youtube.com/channel/UCak1\_v7UFM8nqIviX53nzaA*