

CRESCENT CITY COMPREHENSIVE PLAN  
CAPITAL IMPROVEMENTS ELEMENT  
GOALS, OBJECTIVES, AND POLICIES

<p>Goal H.1      <del>9J-5.016(3) (a)</del></p> <p>To provide the necessary capital facilities to meet current infrastructure deficiencies, and to accommodate future growth concurrent with demonstrated infrastructure needs in a timely and fiscally sound manner. <u>Capital projects needed to ensure support facility and development concurrency will be evaluated annually and when financially feasible become part of the five (5) year schedule of capital expenditures in the Capital Improvement Program. This update of the CIP will be an annual amendment to the City's adopted comprehensive plan.</u></p> <p><u>Objective H.1.1 -<del>9J-5.016(3) (b)1</del></u> <del>Replace or improve capital facilities that have existing deficiencies by January 1, 1995. Maintain and annually update a five year Capital Improvements Program detailing the expenditures necessary for each new or renovated public facility required to meet existing level of service deficiencies and accommodate future growth and development.</del></p> <p><u>Policy H.1.1.1      <del>9J-5.016(3)(c)(1) a and b</del></u> <del>Review all current level of service deficiencies reported in the Comprehensive Plan and the concurrency management system and identify current and future facility needs.</del></p> <p><u>Policy H.1.1.2      <del>9J-5.016(3) (c)(1) a and b</del></u> <del>Include all identified facility needs found in the Five Year Schedule of Improvements. By December 1<sup>st</sup> of each year the City shall adopt the 5-year Capital Improvements Program.</del></p> <p><u>Objective H.1.2      9J-5.016(3)(b)1</u> <del>By January 1, 1992, develop and annually maintain a list of inefficient, worn-out or obsolete facilities that may become infrastructure deficiencies requiring upgrading or replacement before the year 2001. The Concurrency Management System shall be implemented and shall, at a minimum, include a Capital Improvement Program that is financially feasible and include both necessary facilities to maintain adopted Level of Service standards to serve new development and the necessary facilities required to eliminate existing deficiencies which are a priority to be eliminated during the five year CIP planning period.</del></p>	<p>NEFRPC CRPP</p> <p><del>17.1.1.3 17.1.2 17.1.2.1 17.2.1 20.2.1.2</del></p> <p>16.1.1.6</p>
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<p><u>Policy H.1.2.1</u>      <u>9J-5.016(3) (c)1 and 3</u>  <del>City departments shall review capital facilities annually to determine the extent of effective economic life remaining in each facility.</del>  <u>The City shall implement a concurrency tracking and monitoring system, which shall be used to:</u></p> <p><u>(a) Analyze the impacts of a proposed development in relation to the available capacity and level of service requirements contained within this Capital Improvements Element; and</u></p> <p><u>(b) Create an annual report that summarizes the available capacity of public facilities and forecasts the future available capacity based upon best available data.</u></p> <p><u>Policy H.1.2.2</u>      <u>9J-5.016(3) (c)1 and 3</u>  City departments shall review out-moded and other economically inefficient public facilities for inclusion in new proposed infrastructure.</p> <p><u>Policy H.1.2.3</u>  <u>The City shall require new development orders and development permits to undergo concurrency review by each agency or department having responsibility for the impacted facility(s) prior to the issuance of development orders, permits or certificates of occupancy pursuant to the Comprehensive Plan.</u></p> <p><u>Policy H.1.2.4</u>  <u>Except development determined to be <i>de minimis</i>, development orders and development permits approved by the City shall be accompanied by an approved Concurrency Management Reservation Certificate (CRC) for that specific project, certifying that it has passed mandated concurrency tests. <i>De minimis</i> development may commence without a certificate of capacity and shall generally be limited to development with limited or no impact on public facilities, or development that is vested or expressly accounted for in the concurrency management system. Capacity for all local development orders and local development permits holding approved Concurrency Reservation Certificates shall be reserved in the affected public facilities for the life of its associated and approved local development order or local development permit.</u></p> <p><u>Policy H.1.2.5</u>  <u>The City shall implement a Transportation Proportionate Fair Share Program through incorporation into the Land Development Regulations.</u></p> <p><u>Objective H.1.3</u>    <u>9J-5.016(3)(c)(1)-d and e</u>  <del>Upon Plan adoption, The City shall maintain and annually update a five year capital budget Capital Improvements Program detailing the timing and</del></p>	<p>17.2.1.2</p>
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<p>expenditures necessary for each new or to be renovated public facility, ranked by priority of need, with funding sources available for debt service.</p>	
<p><u>Policy H.1.3.1</u> 9J-5.016(3)(c)(1)-<del>d and e</del> Review and rank need for new and additional public infrastructure as detailed in the Comprehensive Plan with the advice of the city department heads and public advisory groups annually in accordance with the requirements of Policy D.1.3.1 and the following criteria:</p> <ul style="list-style-type: none"> <li>a. elimination of public hazards;</li> <li>b. elimination of existing capacity deficits;</li> <li>c. locational needs based on projected growth patterns;</li> <li>d. accommodation of new development and redevelopment; and</li> <li>e. financial feasibility</li> </ul>	<p>16.1.1 16.2.1</p>
<p><u>Policy H.1.3.2</u> 9J-5.016(3)(c)(1) c and f Review projects with each department and appropriate consultants or other sources to provide best construction cost and time estimates for each proposed facility annually.</p>	
<p><u>Policy H.1.3.3</u> 9J-5.016(3)(c)(1) c and f Review the City of Crescent City budget and other available revenue sources and estimate future funds available for public facility debt service.</p>	<p>16.1.1.1 16.2.1.1</p>
<p><u>Policy H.1.3.4</u> 9J-5.016(3)(c)1-<del>g</del>. Review projects and facilities that will serve needs identified in future plans of the <del>St. Johns River water Management District</del> and other state agencies that may provide public facilities within the City.</p>	<p><del>8.1.3.11</del> 16.1.1.1 16.2.1.4 17.1.2</p>
<p><u>Policy H.1.3.5</u> 9J-5.016(3)(c)5 <del>Review outstanding land development orders to ensure public facility impacts of development are included in the capital budgeting process annually.</del> <b>Reserved</b></p>	
<p><u>Policy H.1.3.6</u> 9J-5.016(3)(c)7 Include adoption of a Five Year Capital <u>Improvements Program in Budget</u> with an annually updated Five Year schedule of Improvements at the time of the adoption of the annual governmental budget process of the City of Crescent City.</p>	
<p><u>Policy H.1.3.7</u> 9J-5.016(3)(c)(2)a There shall be no limitation placed on the use of revenue bonds as a percentage of the total public debt of the City of crescent City.</p>	
<p><u>Policy H.1.3.8</u> 9J-5.016(3)(c)(2)b The maximum debt service that may be outstanding for capital improvement bonds in any given year shall not exceed the total of: twenty</p>	

(20) percent of the general fund revenues and fifty (50) percent of the total enterprise fund revenues as estimated to be collected by the City in that year.

Policy H.1.3.9 9J-5.016(3) (c) (2)c

The ratio of outstanding capital improvement bonded indebtedness shall not exceed twenty (20) percent of the total non-exempt real property just value (ad valorem tax base) of the City.

Policy H.1.3.10 9J-5.016(3)(c)9

Review each proposed capital improvement to ensure that the policies of all the elements of the adopted comprehensive plan are recognized before a project is included in the capital budgeting process.

Goal H.2 9J-5.016(3) (a)

Coordinate land use decisions with projected new or improved public facilities to maintain the required level of service.

Objective H.2.1 9J-5.016(3) (b)5

~~Upon plan adoption, a~~ All new development or redevelopment shall be provided with infrastructure necessary to meet or exceed the adopted level of service standards as stated in the Comprehensive Plan, ~~concurrent with the needs of development.~~

Policy H.2.1.1 9J-5.016(3) (c)6

Review land use decision impacts and timing against existing and future facilities as proposed in the Capital Improvements schedule for maintenance of the adopted level of service standards.

Policy H.2.1.2 9J-5.016(3)(c)6

The City of Crescent City shall not issue a building permit or other development order until the designated City official certifies that required public facilities and services will be provided concurrent with the impact of development or that infrastructure and services are in place consistent with the requirements of FAC 9J-5.0055.

Policy H.2.1.3 9J-5.016(3) (c)8

Require the developer/builder to provide funds to upgrade or expand existing City facilities or to construct new facilities for donation to the City in order to maintain the adopted level of service standards as provided in the Comprehensive Plan.

Goal H.3 9J-5.016(3) (a)

Require future development to pay their fair share of the costs of providing public infrastructure at the levels of service included in the Comprehensive Plan.

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Objective H.3.1 9J-5.016(3)(b)4

~~By June 1, 1992, The City shall include adopt in its Land Development Regulations Code provisions for obtaining to obtain~~ fair share exactions or impact fees from developers to hold harmless present residents and taxpayers of the City of Crescent City for the provision of public infrastructure to meet or exceed the adopted level of service standards.

Policy H.3.1.1 9J-5.016(3) (c)8

Set fair share exaction where necessary by evaluating impact of new development against the adopted level of service standards, existing facilities capacity and the fair share cost of improving infrastructure capacity to maintain an adequate level of service.

Policy H.3.1.2 9J-5.016(3)(c)8

Collect a fair share exaction in those cases where the new development will create the necessity that the City of Crescent City construct new capital facilities or expand existing capital facilities to maintain the adopted level of service standards, or as the comprehensive plan level of service standards may be amended to conform to an Intergovernmental Coordination Agreement with Putnam County.

Goal H.5 9J-5.016(3) (a)

Monitor, review and upgrade annually, level of service standards as contained in the Comprehensive Plan to maintain and improve the quality of the City's life services.

Objective H.5.1 9J-5.016(3) (b)3 and 5

~~Upon Plan adoption, Public or private infrastructure serving all areas of the~~ City shall meet or exceed the adopted levels of service.

Policy H.5.1.1 9J-5.016(3)(c)6

~~By June 1992, t~~The City Commission shall annually evaluate the level of service standards presently in existence and identify the actions necessary to achieve the adopted level of service standards stated in the Comprehensive Plan ~~by June 1, 1992.~~

Policy H.5.1.2 9J-5.016(3) (c)6

The City's Concurrency Management System shall require that all development orders and permits are to be evaluated for concurrency consistent with the adopted levels of service as identified in Policies H.5.2.1 - Sanitary Sewer, H.5.2.4- Solid Waste, H.5.2.7-Storm Water, H.5.2.11- Potable Water, H.5.2.13- Recreational Facilities, H.5.2.15- Transportation Facilities, and H.6.1.1- Public School Facilities. If the adopted LOS standards are not maintained, then the City must deny

additional development permits or may require additional steps to limit additional development.

Policy H.5.1.3

For sanitary sewer, solid waste, stormwater management and potable water facilities, the following standards shall be met to satisfy concurrency requirements:

1. A development order or permit is issued subject to the condition that, at the time of the issuance of a certificate of occupancy or its functional equivalent, the necessary facilities and services are in place and available to serve the new development; or
2. At the time the development order or permit is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Section 163.3220-3243, Florida Statutes, or an agreement or development order issued pursuant to Chapter 380, Florida Statutes, to be in place and available to serve the new development at the time of the issuance of a certificate of occupancy or its functional equivalent.

Policy H.5.1.4

For parks and recreation facilities, the following standards shall be met to satisfy concurrency requirements:

1. At the time the development order or permit is issued, the necessary facilities and services are in place or under construction; or
- ~~2. At the time a development order or permit is issued, the necessary facilities and services are the subject of a binding executed contract for the construction of the facilities or the provision of services; or~~
2. A development order or permit is issued based on the condition that the necessary facilities or services have been included in the current year's adopted Capital Budget, provided that: The estimated date of commencement of actual construction and the estimated date of project completion is contained in the Capital Budget; ~~and~~ or
3. The necessary parks and recreation facilities or the provision of services are guaranteed in an enforceable development agreement for the development under consideration, where an enforceable development agreement may include, but is not limited to, development agreements pursuant to Section 163.3220-3243, Florida Statutes, or an

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agreement or development order pursuant to Chapter 380, Florida Statutes, to be in place and available to serve the new development at the time of issuance of a certificate of occupancy or its functional equivalent.

Policy H.5.1.5

For transportation facilities, the following standards shall be met to satisfy concurrency requirements:

1. At the time that development order or permit is issued, the necessary facilities and services are in place or under construction; or

~~2. At the time the development order or permit is issued, the necessary facilities and services are the subject of a binding executed contract for the construction of the facilities or the provision of services; or~~

2. A development order or permit is issued based on the condition that actual construction or provision of the necessary facilities or services have been included in the first three years of the adopted Five-Year Schedule of Capital Improvements, provided that:

a) the estimated date of commencement of actual construction and the estimated date of project completion are provided in the Capital Improvements Chapter; and

b) a comprehensive plan amendment shall be required to eliminate, defer, or delay construction of any road or public transit facility or service which was relied upon in issuing a development order under this paragraph 3, which is needed to maintain the adopted level of service and which is listed in the first 3 years of the Five-Year Schedule of Capital Improvements; or

3. At the time that development order or permit is issued, the necessary transportation facilities or the provision of services are guaranteed in an enforceable development agreement for the development under consideration, where an enforceable development agreement may include, but is not limited to, development agreements pursuant to Section 163.3220-3243, Florida Statutes, or an agreement pursuant to Chapter 380, Florida Statutes, to be in place and available to serve the new development no later than three years after the issuance of a certificate of occupancy or its equivalent.

Objective H.5.2

Upon Plan adoption, the City shall require that all new and existing construction be provided with infrastructure adequate to meet that required by the adopted level of service standards for sanitary sewer, solid waste, drainage, potable water, recreation and Transportation.

Policy H.5.2.1

Upon plan adoption, the following level of service standards for sanitary sewer usage and waste water treatment shall be required for all new development or redevelopment:

1. Central sanitary sewer system

Avg. design flow	92 gallons per capita per day
Peak design flow	130 gallons per capita per day

2. Septic Tank/Central Sewer Systems Standards

a. No on-site sewage disposal system shall be installed until an "On-site Sewage Disposal System Construction Permit" (~~HRS H Form 4016~~) has been obtained from the Florida Department of Health and Rehabilitative Services. Septic tank sanitary sewage systems shall not be constructed until an application form ~~HRS 4016~~ is submitted and a construction permit is issued.

b. The sizing and location of septic tank sanitary sewer disposal systems (including septic tanks) shall be in accordance with Chapter ~~64E-6 10D-6~~, sections ~~.044 through .046(f)~~, F.A.C. The design of central sanitary sewer systems shall meet the requirements of Chapter 17-600, section .300 and .400 and meet the minimum treatment standards of 17-600.420, FAC.

c. Site evaluation for the location of septic tanks shall meet the site evaluation criteria specified in Chapters ~~10D-6.047 and 17-600 Part 1~~ F.A.C. 64E-6.

d. Discharge water quality of wastewater treatment plants shall meet the criteria specified in Chapter ~~17-600, Part II, F.A.C.~~ 64E-6.

Policy H.5.2.2 93-5.016(3) (c)4

The City of Crescent City shall ensure all development approvals are consistent with the Sanitary Sewer adopted levels of service and Concurrency Management system as outlined in Policy H.5.1.3.

Policy H.5.2.3 9J-5.016(3) (c)4, 5 and 6

The City shall require that existing septic tanks situated within 200 feet of a collector sewer shall be required to hook up and that a septic tank may be conditionally installed only if the property is

~~13.2.1.3~~  
~~13.2.1.4~~



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more than 200 feet from sewer service.

Policy H.5.2.4 9J-5.016(3) (b)5

Upon plan adoption, the level of service standards to be met by the City of Crescent City for solid waste shall be the equivalent of 3.35 pounds per capita per day.

Policy H.5.2.5 9J-5.016(3) (c)6

The City of Crescent City shall negotiate an Intergovernmental Coordination Agreement on Solid Waste with Putnam County to ensure that it reserves specific and adequate capacity in the county landfill site, in the amount of 31,521 cumulative cubic yards between the years 1990 and 2000.

Policy H.5.2.6 9J-5.016(3) (c)6

The City shall support the County's effort concerning a cooperative recycling effort.

Policy H.5.2.7

Upon plan adoption, the level of service standards to be met for storm water drainage and treatment shall be not less than the following:

- |                                    |  |
|------------------------------------|--|
| 1. Water Quality                   | Ambient water quality standards will be maintained. Minimum criteria shall meet the standards of Chapter <u>62-302.500 F.A.C.</u>  |
| 2. Wetland Stormwater Discharge    | Permits for wetland stormwater discharge shall follow <u>FAC 17-25.042 NPDES stormwater permitting program; Part IV, Chapter 373, F.S., and Chapter 62-25, F.A.C.</u>                            |
| 3. Stormwater Discharge Facilities | Permits for construction of new stormwater discharge facilities shall follow <u>F.A.C. 17-25.040. NPDES stormwater permitting program; Part IV, Chapter 373, F.S., and Chapter 62-25, F.A.C.</u> |
| 4. Closed Conduits                 | 10-year frequency, 24 hour duration; IDF curve zone 5, DOT drainage Manual <del>1986</del> <u>2008, as may be amended.</u>   |
| 5. Open Channels                   | 10-year frequency, 24 hour duration;   |

IDF curve zone 5, DOT Drainage Manual ~~1987~~2008, as may be amended.

6. Retention / Detention

Shall meet ~~DER Stormwater Drainage Rule 17-25; retain first inch of stormwater for drainage basins greater than 100 acres; the first one-half inch of stormwater for drainage basins under 100.~~ NPDES stormwater permitting program; Part IV, Chapter 373, F.S., and Chapter 62-25, F.A.C.

The standards stated above shall pertain to all new development and redevelopment without exception. The exemption regarding project size thresholds provided in Rule 17-25.040, F.A.C., does not apply for concurrency management determinations.

Policy H, 5.2.8 9J-5.016(3) (c)4

The City of Crescent City shall ensure all development approvals are consistent with the Stormwater adopted levels of service and Concurrency Management system as outlined in Policy H.5.1.3.

Policy H.5.2.9 9J-5.016(3) (c)4

A citywide Master Drainage Plan shall, by 2011, be developed and adopted; including a storm water evaluation strategy containing runoff quality and quantity considerations.

Policy H.5.2.10 9J-5.016(3) (c)4

Upon adoption by the City Commission a city-wide storm water evaluation strategy shall be reviewed for inclusion as an LOS standard.

Policy H.5.2.11 [9J-5.016(3)(c)1.g and (c)4, F.A.C.]

A. Prior to the approval of a building permit or its functional equivalent, the City shall ensure that the City's consumptive use permit issued by the St. Johns Water Management District has available capacity to serve new development. "Available capacity" shall be the total annual average daily withdrawal allowed by the consumptive use permit minus the current demand minus capacity reserved for approved development that has not been built.

B. Upon plan adoption, the level of service standards to be met for potable water shall be as follows:

1. Residential potable water usage shall be calculated at a rate of 116 gallons per capita per day;

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2. Total storage capacity shall be 280,000 gallons.
3. The water main pressure level shall be maintained in the range between 67 and 72 pounds per square inch (psi) at the plant.

Policy H. 5.2.12 9J-5.016.(3) (c)4

The City of Crescent City shall ensure all development approvals are consistent with the Potable Water adopted levels of service; the Concurrency Management system as outlined in Policy H.5.1.3 and FS 163.3180 (2) (a) relative to Potable Water Supply.

Policy H.2.13

Upon plan adoption, the adopted level of service standards to be met for recreation facilities shall be:

**TABLE H-1  
LEVELS OF SERVICE STANDARD FOR  
CRESCENT CITY RECREATION FACILITIES**

Type of Facility	Unit of Measure	Population Served
Playing fields	1 Field	2,500
Equipped Playgrounds	1 Playfield	1,500
Basketball Courts	1 Court	2,500
Shuffleboard	1 Court	1,500
Boat ramp	1 Ramp	1,500
Tennis Court	1 Court	2,000
Swimming Area	1 Beach	5,000
Picnic Tables	1 Table	1,500

Source: Outdoor Recreation in Florida, Department of Natural Resources, Table 6.4, October 1989

As a minimum standard, the City of Crescent City shall adopt the recommended state standards and establish levels of service of 6 acres of parkland per 1,000 residents, and 25 acres of open space per 1,000 residents.

Policy H.5.2.14

The City of Crescent City shall ensure all development approvals are consistent with the Recreation Facilities adopted levels of service and Concurrency Management system as outlined in Policy H.5.1.4.

Policy H.5.2.15

~~Upon plan adoption,~~ The level of service standards to be met for the City roadway system shall be as adopted and as may be modified as required by the jurisdictional state agency (FDOT) by amending the Comprehensive Plan in accordance with s.163.3187, Florida Statutes.

The City hereby adopts LOS standard C for U.S.17 a principal arterial, and LOS standard D for all minor arterial, collector, and local roadways, consistent with the standards contained in the FDOT Highway System Plan.

Policy H.5.2.16

The City of Crescent City shall ensure all development approvals are consistent with the Roadway adopted levels of service and Concurrency Management system as outlined in Policy H.5.1.5.

Goal H.6

The City of Crescent City shall ensure that anticipated needs for Public School Facilities are addressed consistent with the Adopted Level of Service for Public School Facilities.

Objective H.6.1

The City through its Capital Improvements Element shall ensure that the capacity of schools is sufficient to support residential development at the adopted Levels of Service. These Levels of Service shall be consistent with the Interlocal Agreement for Coordinated Land Use and Public School Facility Planning.

Policy H.6.1.1

The City hereby adopts Level of Service for Schools of 100% based on permanent FISH capacity for all school types: Elementary, Middle and High.

Policy H.6.1.2

The City of Crescent City hereby adopts the Putnam County School 5-Year District Facilities Work Program dated January 3, 2008, and approved by the Putnam County School Board on June 10, 2008 (Exhibit HH-1) that includes school capacity sufficient to meet anticipated demands projected by the County and Municipalities.

Policy H.6.1.3

By December 1<sup>st</sup> of each year, in accordance with the Putnam County School Board, the City shall update by reference the School District's 5-Year Tentative Facilities Work Program, to ensure maintenance of a financially feasible Capital Improvements Program and to ensure Levels of Service standards will be achieved and maintained by the end of the 5-year planning horizon.

**Non-Applicable Items**

- A. 9J-016(3)(b)2, "The limitation of public expenditures that subsidize development in high-hazard coastal areas," is not applicable because:
1. There are no high-hazard coastal areas in the City of Crescent City since it is some 30 miles inland from the coast.

CAPITAL IMPROVEMENTS ELEMENT  
IMPLEMENTATION

**Five-Year Capital Improvements Schedule**

The five year ~~schedule of capital improvements~~ Capital Improvement Program required for identification as the program to be adopted to ensure that the goals, objectives and policies established in the capital improvements element are met or exceeded is contained in Table H-7, Capital Improvements Schedule-Fiscal Years ~~1991-92 to 1995-96~~ 2008-09 through 2012-13. It contains the project description, location, determination of consistency, and projected costs and revenue sources needed to construct the project.

The schedule will be the basis for the annual Capital Improvement Program that will be adopted by ordinance. As the Capital Improvements Element is updated each year projects will be considered for inclusion or deletion from the program. The data for this assessment will be reviewed by a City staff committee annually.

Projects, expenditures and funding sources are included in Table H-7 for fiscal years ~~1991-92 through 1995-96~~ 2008-09 through 2012-13. Since the schedule of improvements will be projected ahead a minimum of five years there will always be ample lead time to assure that projects can be constructed in time to be in operation concurrent with demonstrated public needs. Therefore, the minimum standards for level of service will be maintained.

CAPITAL IMPROVEMENTS ELEMENT  
MONITORING AND EVALUATION PROCEDURES  
Comprehensive Planning Process

The Local Government Comprehensive Plan and the status of required implementation procedures and the effect on goal attainment are critical to the support and success of Florida's integrated growth management process. Implementation procedures will help to determine whether plans are being carried out, and goal attainment procedures will help to determine if the plans are having the desired effect.

The local government planning process in Florida is intended to be a continuous and ongoing process. In light of this, Rule 93-5.005(7) requires that each comprehensive plan contain a section identifying the procedures to be followed in preparation of the required five year evaluation and appraisal reports. These procedures are commonly called the Monitoring and Evaluation Report (MER). The MER according to Rule 93-5.005(7) must address the following:

A. Citizens Participation:

Public participation procedures, also known as citizen participation procedures have been developed and adopted by the City of Crescent City and they are the responsibility of both the City Commission and the Planning Board. These procedures include the following:

1. Provisions to assure that real property owners are put on notice, through advertisement in a newspaper of general circulation in the area or the method adopted by the local government, of official actions that will affect the use of their property;
2. Provisions for notice to keep the general public informed;
3. Provisions to assure that there are opportunities for the public to provide written comments;
4. Provisions to assure that the required public hearings are held; and
5. Provisions to assure the consideration of and response to public comments.

The 93-5 Rule also encourages local governments to make executive summaries of the comprehensive plan available to the general public and release information at regular intervals to keep its citizenry apprised of planning activities.

B. Updating appropriate data and measurable objectives:

Baseline data which can be quantified will be updated every five years as required by the Local Government Comprehensive Planning and Land Development Regulation Act. In

addition, those objectives which can be measured will be evaluated and updated to reflect what should be done for the next 5 year planning period and for the long term period also.

C. Accomplishments of the Goals, Objectives, and Policies:

All of the goals, objectives, and policies will be reviewed to determine how successfully each has been accomplished during the five year planning period.

D. Obstacles or Problems:

All of the goals, objectives, and policies will be reviewed to determine if they should be modified, or if additional ones are needed to correct discovered problems.

E. Ensuring continuous monitoring and evaluation:

Continuous monitoring and evaluation of the plan during the five year planning period will be accomplished primarily through the annual review of the Capital Improvements Element. Pursuant to Chapter 163.3177(3)(b) F.S., the Capital Improvements Element must be reviewed annually by the local government and shall be modified as necessary to meet changing conditions. This review will be the most logical means of achieving a required and effective monitoring and evaluation of the plan.

Some of the policies included in the goals and objectives of the Capital Improvement Element that call for an annual monitoring and evaluation of the Plan are as follows:

Policy H.1.3.1 9J-5.016(3)(c)(1) ~~d and e~~

Review and rank need for new and additional public infrastructure as detailed in Comprehensive Plan with the advice of the City department heads and public advisory groups annually in accordance with the requirements of Policy D.1.3.1 and the following criteria:

- a. elimination of public hazards;
- b. elimination of existing capacity deficits;
- c. location needs based on projected growth patterns;
- d. accommodation of new development and redevelopment; and
- e. financial feasibility.

Policy H.1.3.5 9J-5.016(3)(c)5

~~Review outstanding land development orders to insure public facility impacts of development are included in the capital budgeting process annually.~~

Policy H.1.3.6

9J-5.016(3)(c)7

Include adoption of a Five Year Capital Improvements Program in Budget with an annually updated Five Year schedule of Improvements at the time of the adoption of the annual governmental budget process of the City of Crescent City.

Policy H.2.1.1 9J-5.016(3)(c)6  
Review land use decision impacts and timing against existing and future facilities as proposed in the Capital Improvements schedule for maintenance of the adopted level of service standards.

~~Policy H.2.1.2 9J-5.016(3)(c)6  
The City of Crescent City shall ensure all development approvals are consistent with the adopted levels of service and Concurrency Management System as outlined in Policies H.5.1.2, H.5.1.3, H.5.1.4, and H.5.1.5~~

Policy H.5.1.1 9J-5.016(3)(c)6  
By June 1992, ~~the~~ The City Commission shall annually evaluate the level of service standards presently in existence and identify the actions necessary to achieve the adopted level of service standards stated in the Comprehensive Plan ~~by June 1, 1992.~~

Policy H.5.1.2 9J-5.016(3)(c)6  
The City's Concurrency Management System shall require that all development orders and permits are to be evaluated for concurrency consistent with the adopted levels of service as identified in Policies H.5.2.1 - Sanitary Sewer, H.5.2.4- Solid Waste, H.5.2.7- Storm Water, H.5.2.11- Potable Water, H.5.2.13- Recreational Facilities, H.5.2.15- Transportation Facilities, and H.6.1.1- Public School Facilities. If the adopted LOS standards are not maintained, then the City must deny additional development permits or may require additional steps to limit additional development.

In addition, certain key goals and measurable objectives will be selected by the Crescent City Planning Board as key indicators for annual monitoring. Data will be collected by the building department which will facilitate the monitoring and evaluation of these key indicators. Input from citizens, City staff, Planning Board members, and City Commission members will also be used as a means of continuous monitoring and evaluation.

Please note the following previously adopted / incorporated items are stricken from the Capital Improvements Element of the City's Comprehensive Plan as they have been incorporated into and/or replaced with Land Development Code provisions LDCs:

1. "The City of Crescent City Procedures and Guidelines for a Concurrency Management System"
2. "Exhibit A - The Crescent City Land Use Amendment Change Request Form"
3. "Exhibit B- The Crescent City Capacity Determination Form"