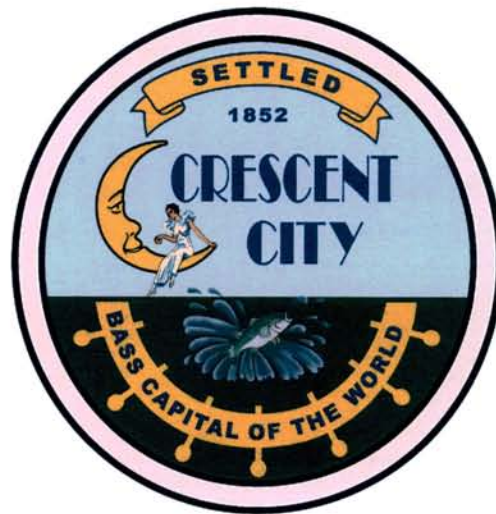


PUTNAM COUNTY SHERIFF'S OFFICE

Sheriff H.D. "Gator" DeLoach



Crescent City Contract Policing Proposal

December 10, 2020

INTRODUCTION

We know that the demanding patrol practices and procedures of our Deputy Sheriffs, along with the investigative skills and prowess of our Detectives, will significantly reduce crime within incorporated area of Crescent City.

The Putnam County Sheriff's Office is a fully accredited law enforcement agency that employs approximately 300 members who are called upon to perform all of the diversified functions deployed by the Sheriff's Office.

By contracting with the Sheriff's Office, Crescent City will receive twenty-four hour a day uniformed law enforcement coverage, and as much investigative service as is necessary to swiftly bring any open cases to a logical conclusion.

The Deputy Sheriffs that the citizens of Crescent City will see driving through his/her community are supervised by a 24 hour/day Sergeant, a Lieutenant, and a Captain/District Commander. The contracted deputies will also be sustained by twenty (20) other deputies who are assigned to the East District, including six (6) detectives all of whom have the common goal of seeing crime reduction in safe, happy communities.

The Law Enforcement functions covered by the Sheriff's Office include:

- Road Patrol Deputies
- Property Detectives
- Major Crimes Detectives
- Drug and Vice Crimes
- Victim Advocates
- Crime Scene Investigations
- Community Service Officers
- School Resource Officers
- Communications Operators
- Records Section Clerks
- Courthouse Bailiffs
- Fully Functioning Evidence Section

Additionally, the Special Operations Group is made up of the following teams:

- SWAT/Special Weapons and Tactics
- Crisis Intervention Team/Hostage Negotiations
- Meth Lab Response Team
- Street Crimes Unit
- Field Training Officers
- Marine Patrol Unit
- Underwater Search and Recovery Team
- Drone Unit
- Disaster Response Team

BENEFITS

Below are functions that will be provided by the Sheriff's Office that can be reduced or even eliminated by Crescent City.

- Maintaining law enforcement related public records pursuant to Florida Law
- Filling law enforcement public records requests
- Receiving and investigating complaints against officers / administering officer discipline
- Conducting Initial Field Training for new Officers with no loss of "patrol time" for Crescent City
- Funding/Conducting Specialized Training Courses
- Maintenance of fleet vehicles
- Maintenance of computer hardware and software
- Ordering, supplying, and replacing uniforms and equipment
- Community Service Officer available to conduct neighborhood watch and community programs.
- On staff legal counsel to provide guidance or answer legal questions.
- Florida Sheriff's Risk Management Fund: Providing legal coverage on all law suits associated with police action in Crescent City
- Victim advocates providing guidance and assistance to victims of crimes.
- Analysis of crime patterns and trends within Crescent City.
- Crime scene personnel to assist with the processing of crime scenes.
- Secured storage of evidence and other property impounded by officers.
- Detectives specifically assigned to investigate felony crimes.
- Public Service Assistants and Auxiliary Deputies to assist with additional manpower when needed.
- Accreditation Manager ensuring that deputies and Sheriff's Office personnel are operating within accreditation standards and nationally recognized best practices.
- Human Resource Section including a full time background investigator to ensure that only the most qualified personnel are being hired.

CRESCENT CITY POLICE OFFICER RESOURCES

CRESCENT CITY
POLICE OFFICER

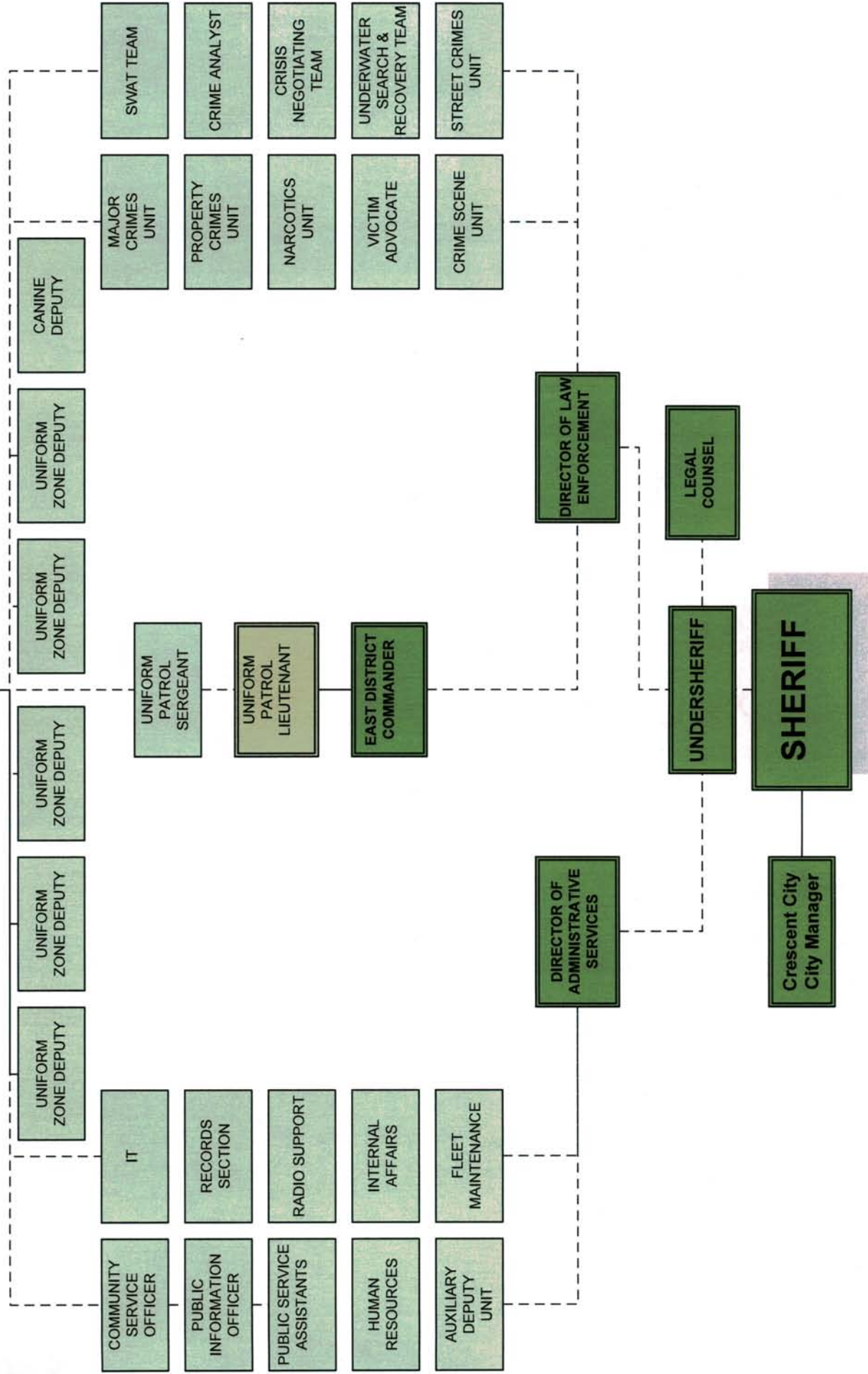
SERGEANT

CHIEF OF POLICE

CITY MANAGER

CRESCENT CITY
COUNCIL

(CONTRACTED)
**CRESCENT CITY
DEPUTY SHERIFF**



INITIAL COST
YEAR ONE

FIRST YEAR ANNUAL COST

| ACCOUNT | CCPD | Contract | |
|--------------------------------------------|--------------|--------------------------------------------------------------------------|-------------------------------------------|
| | | \$545,552.38 | (5) Deputies & Admin. Assistant |
| Exec. Salaries | \$54,810.00 | | |
| Regular Salaries | \$266,808.00 | \$13,115.00 | Code Enforcement Salary |
| Police Holiday | \$9,300.00 | | |
| Overtime | \$13,140.00 | | |
| Incentive Pay | \$5,500.00 | | |
| Christmas Bonus | \$900.00 | | |
| Signing Bonus | \$1,500.00 | | |
| Mileage Reimbursement | \$2,000.00 | | |
| Off Duty Pay | \$0.00 | | |
| FICA Taxes | \$27,078.00 | | |
| Pen.Gen.Emp.City (Civilian Positions) | \$2,090.00 | | |
| Pen.Pol.City Share | \$30,000.00 | | |
| Reserve Program (Insurance, uniforms, etc) | \$4,000.00 | | |
| INSURANCE | | | |
| Health & Life Ins. | \$77,568.00 | | |
| Mandatory Life Ins. | \$500.00 | | |
| Worker Compensation | \$6,809.00 | | |
| OPERATING | | | |
| Medical Fees & D & A Test | \$500.00 | | |
| Travel & Per Diem | \$0.00 | | |
| Telephone/Internet* | \$6,500.00 | \$6,500.00 | |
| Postage & Freight | \$500.00 | | |
| Utility Service/Elec | \$5,500.00 | \$5,500.00 | |
| Rental & Leases | \$1,500.00 | | |
| Auto/Property/Liability Insurance | \$20,349.00 | | |
| Bldg Repair & Maintenance | \$1,000.00 | \$1,000.00 | |
| Vehicle Repair & Maintenance | \$4,000.00 | | |
| Equipment Repair & Maintenance | \$5,000.00 | | |
| Computers | \$1,000.00 | | |
| Festival Security | \$0.00 | | |
| Officer Equipment | \$2,800.00 | | |
| Office Supplies | \$3,000.00 | | |
| Uniform Allowance | \$2,100.00 | | |
| Misc. Operating Supplies | \$3,500.00 | | |
| Gas, Oil & Tires | \$16,000.00 | | |
| Code Enforcement Operations/Abatement | \$6,000.00 | \$6,000.00 | Code Enforcement Operations |
| Membership and Training | \$3,000.00 | | |
| Grant - Community Policing Grant | \$12,648.00 | | |
| CAPITAL OUTLAY | | | |
| Machinery & Equipment | \$19,252.00 | | |
| Vehicle Grant | \$77,006.00 | | |
| | \$693,157.00 | | |
| Grants | \$89,654.00 | | |
| CCPD Budget minus Grants | \$603,503.00 | | |
| Comparison | \$603,503.00 | \$32,115.00 | \$545,552.38 Total Code Enforcement Costs |
| | \$571,388.00 | | Contract including Code Enf. Costs |
| | | \$25,835.62 | Savings |

Patrol Officer
2020-2021

Figures for officer using holiday pay paid at o/t rate

| | | |
|--------------------------------------------------------------|----------|---------------------|
| Base Salary | | \$35,750.01 |
| Salary Incentive | | \$1,300.00 |
| Overtime | | \$2,329.41 |
| Holiday pay at overtime rate | | \$3,494.12 |
| Experience Pay | | \$350.00 |
| F.I.C.A. | | \$3,306.60 |
| Retirement | 0.242029 | \$10,376.64 |
| Health Insurance/Life/Vision/Dental | | \$17,527.00 |
| Health Insurance/Life/Vision/Dental,used higher plans | | \$ 74,433.78 |

OPERATING EXPENSES:

| | |
|-------------------------|--------------------|
| Physical/Psychological | \$680.00 |
| EAP | \$30.00 |
| Liability Insurance | \$1,211.88 |
| Uniform and Supplies | \$1,120.08 |
| Camera | \$80.00 |
| Misc. car supplies | \$831.00 |
| Air Card | \$480.00 |
| Vehicle Insurance | \$731.72 |
| Vest | \$695.00 |
| Vehicle Gas & Maintenan | \$4,500.00 |
| Taser | \$1,022.00 |
| Handgun | \$400.00 |
| | <u>\$11,781.68</u> |

| | | |
|---------|----------------|--------------------|
| CAPITAL | Laptop | \$2,515.00 |
| | AED | \$1,350.00 |
| | Mobile Radio | \$6,150.57 |
| | Portable Radio | \$2,734.02 |
| | Car and Lights | |
| | | <u>\$12,749.59</u> |

| | |
|-------------------|------------------|
| TOTAL COST | 98,965.05 |
|-------------------|------------------|

| | |
|-----------------------------------------------------|-------------|
| Patrol position with all equipment and hiring costs | \$98,965.05 |
|-----------------------------------------------------|-------------|

Rifle and Shotgun will be provided

Records Clerk

**Records Clerk
2019-2020**

PERSONAL SERVICES:

| | | |
|---------------------------------------|----------|--------------|
| Base Salary | | \$27,056.61 |
| Experience Pay | | \$350.00 |
| F.I.C.A. | | \$2,096.61 |
| Retirement | 0.104516 | \$2,827.85 |
| Insurance (Health/Life/Dental/Vision) | | \$17,527.02 |
| | | <hr/> |
| | | \$ 49,858.08 |

OPERATING EXPENSES:

| | |
|----------------------|----------|
| EAP | \$30.00 |
| Liability Insurance | \$339.05 |
| Uniform and Supplies | \$500.00 |
| | <hr/> |
| | \$869.05 |

| | |
|------------|-------------|
| Total Cost | \$50,727.13 |
|------------|-------------|

RECURRING
COST
YEARS 2+

RECURRING ANNUAL COST

| ACCOUNT | CCPD | Contract | |
|--------------------------------------------|--------------|--------------|-------------------------------------------------|
| | | \$467,419.43 | (5) Deputies & Admin. Assistant |
| Exec. Salaries | \$54,810.00 | | |
| Regular Salaries | \$266,808.00 | \$13,115.00 | Code Enforcement Salary |
| Police Holiday | \$9,300.00 | | \$12.61/hr x 20 hrs per week |
| Overtime | \$13,140.00 | | |
| Incentive Pay | \$5,500.00 | | |
| Christmas Bonus | \$900.00 | | |
| Signing Bonus | \$1,500.00 | | |
| Mileage Reimbursement | \$2,000.00 | | |
| Off Duty Pay | \$0.00 | | |
| FICA Taxes | \$27,078.00 | | |
| Pen.Gen.Emp.City (Civilian Positions) | \$2,090.00 | | |
| Pen.Pol.City Share | \$30,000.00 | | |
| Reserve Program (Insurance, uniforms, etc) | \$4,000.00 | | |
| INSURANCE | | | |
| Health & Life Ins. | \$77,568.00 | | |
| Mandatory Life Ins. | \$500.00 | | |
| Worker Compensation | \$6,809.00 | | |
| OPERATING | | | |
| Medical Fees & D & A Test | \$500.00 | | |
| Travel & Per Diem | \$0.00 | | |
| Telephone/Internet* | \$6,500.00 | \$6,500.00 | |
| Postage & Freight | \$500.00 | | |
| Utility Service/Elec | \$5,500.00 | \$5,500.00 | |
| Rental & Leases | \$1,500.00 | | |
| Auto/Property/Liability Insurance | \$20,349.00 | | |
| Bldg Repair & Maintenance | \$1,000.00 | \$1,000.00 | |
| Vehicle Repair & Maintenance | \$4,000.00 | | |
| Equipment Repair & Maintenance | \$5,000.00 | | |
| Computers | \$1,000.00 | | |
| Festival Security | \$0.00 | | |
| Officer Equipment | \$2,800.00 | | |
| Office Supplies | \$3,000.00 | | |
| Uniform Allowance | \$2,100.00 | | |
| Misc. Operating Supplies | \$3,500.00 | | |
| Gas, Oil & Tires | \$16,000.00 | | |
| Code Enforcement Operations/Abatement | \$6,000.00 | \$6,000.00 | Code Enforcement Operations |
| Membership and Training | \$3,000.00 | | |
| Grant - Community Policing Grant | \$12,648.00 | | |
| CAPITAL OUTLAY | | | |
| Machinery & Equipment | \$19,252.00 | \$43,761.51 | One (1) Marked Ford SUV |
| Vehicle Grant | \$77,006.00 | | |
| | \$693,158.00 | | |
| Grants | \$89,654.00 | | |
| CCPD Budget minus Grants | \$603,504.00 | | |
| Comparison | \$603,504.00 | \$32,115.00 | \$511,180.94 Total Code Enforcement Costs |
| | \$571,389.00 | \$467,419.43 | \$543,295.94 Contract including Code Enf. Costs |
| | | \$60,208.06 | Savings |

Uniformed Patrol Position including Recurring Costs

**Patrol Officer
2020-2021**

PERSONAL SERVICES:

Figures for officer using holiday pay paid at o/t rate

| | | |
|--------------------------------------------------------------|----------|---------------------|
| Base Salary | | \$35,750.01 |
| Salary Incentive | | \$1,300.00 |
| Overtime | | \$2,329.41 |
| Holiday pay at overtime rate | | \$3,494.12 |
| Experience Pay | | \$350.00 |
| F.I.C.A. | | \$3,306.60 |
| Retirement | 0.242029 | \$10,376.64 |
| Health Insurance/Life/Vision/Dental | | \$17,527.00 |
| Health Insurance/Life/Vision/Dental,used higher plans | | \$ 74,433.78 |

OPERATING EXPENSES:

| | |
|-------------------------|-------------------|
| Physical/Psychological | |
| EAP | \$30.00 |
| Liability Insurance | \$1,211.88 |
| Uniform and Supplies | \$1,120.08 |
| Camera | |
| Misc. car supplies | \$831.00 |
| Air Card | \$480.00 |
| Vehicle Insurance | \$731.72 |
| Vest | |
| Vehicle Gas & Maintenar | \$4,500.00 |
| Taser | |
| Handgun | |
| | \$8,904.68 |

CAPITAL

| | |
|----------------|---------------|
| Laptop | |
| AED | |
| Mobile Radio | |
| Portable Radio | |
| Car and Lights | |
| | \$0.00 |

TOTAL COST

83,338.46

Patrol position with all equipment and hiring costs

\$83,338.46

Rifle and Shotgun will be provided

Records Clerk

**Records Clerk
2019-2020**

PERSONAL SERVICES:

| | | |
|---------------------------------------|----------|--------------|
| Base Salary | | \$27,056.61 |
| Experience Pay | | \$350.00 |
| F.I.C.A. | | \$2,096.61 |
| Retirement | 0.104516 | \$2,827.85 |
| Insurance (Health/Life/Dental/Vision) | | \$17,527.02 |
| | | <hr/> |
| | | \$ 49,858.08 |

OPERATING EXPENSES:

| | |
|----------------------|----------|
| EAP | \$30.00 |
| Liability Insurance | \$339.05 |
| Uniform and Supplies | <hr/> |
| | \$500.00 |
| | \$869.05 |

| | |
|------------|-------------|
| Total Cost | \$50,727.13 |
|------------|-------------|

2020 Patrol Vehicle Prices
(Based on 2020 State of Florida Contract Pricing)

| | |
|--------------------------|--------------|
| Ford Explorer (Marked) | \$ 43,761.51 |
| Ford Explorer (Unmarked) | \$ 42,611.03 |
| Ford F150 (Marked) | \$ 40,846.71 |
| Ford F150 (K9) | \$ 45,991.31 |
| Durango (Marked) | \$ 41,007.01 |
| Durango (Unmarked) | \$ 40,345.65 |
| Tahoe (2wd Marked) | \$ 40,003.01 |
| Tahoe (2wd K9) | \$ 44,784.41 |
| Tahoe (4wd Marked) | \$ 42,773.01 |
| Tahoe (4WD K9) | \$ 47,554.41 |